



## **HOPTOBERFEST**

### **WING VENDOR RULES**

- **Hoptoberfest** TAKES PLACE ON OCTOBER 11, 2014 (OCTOBER 12<sup>th</sup> RAIN DATE) FROM 1:00 P.M. TO 5:00 P.M. AT THE SHELTON RIVERWALK LOCATED AT 100 CANAL STREET, SHELTON, CT.
- WING VENDORS MAY ACCESS THE EVENT AT 9:00 A.M. THE DAY OF THE EVENT TO BEGIN PREPARATION.
- WING VENDORS MUST OPERATE WITHIN A SPACE OF APPROXIMATELY 12'X 12' TO BE ASSIGNED BY THE DERBY-SHELTON ROTARY CLUB.
- WING VENDORS MUST PROVIDE AT LEAST FIVE (5) CASES OF CHICKEN WINGS (APPROXIMATELY 1,500 WINGS) AND CORRESPONDING SAUCES AT VENDOR'S SOLE COST AND EXPENSE. WING VENDOR WILL BE RESPONSIBLE FOR PROVIDING ADDITIONAL WINGS AND SAUCES UPON THE REQUEST OF THE DERBY-SHELTON ROTARY CLUB. THE DERBY-SHELTON ROTARY CLUB WILL NOTIFY THE WING VENDOR ON OR BEFORE OCTOBER 7<sup>th</sup> IF THEY ARE REQUIRED TO SUPPLY, COOK AND SERVE MORE WINGS. IN ADDITION, THE DERBY-SHELTON ROTARY CLUB SHALL REIMBURSE THE WING VENDOR \$75.00 FOR EACH ADDITION CASE OF WINGS THE VENDOR IS REQUIRED TO SUPPLY, COOK AND SERVE.
- THE WINGS MAY BE PREPARED ON-SITE OR OFF-SITE PROVIDED THE WING VENDOR COMPLIES WITH THE VALLEY HEALTH DISTRICT RULES AND REGULATIONS (including hand washing station).
- WING VENDORS MAY USE THE RECIPE OF THEIR CHOICE ~ sweet, sour, hot, etc... ~, HOWEVER WING VENDORS MUST LABEL EACH FLAVOR OF WING AND PROVIDE THE ATTENDEES WITH ANY AND ALL APPLICABLE HEALTH WARNINGS AND COMPLY WITH ALL VALLEY HEALTH DISTRICT RULES AND REGULATIONS.
- WING VENDORS SHOULD DISPLAY A REASONABLE SIGN WITHIN THEIR ALLOTTED AREA WITH THEIR BUSINESS NAME.
- WINGS MUST BE READY TO SERVE AT 1:00 P.M. AND BE AVAILABLE UNTIL AT LEAST 3:00 P.M. THE WING JUDGING WILL OCCUR AT 4:00 P.M. WING VENDORS MAY CONTINUE TO SERVE WINGS UNTIL THE EVENT IS OVER AT WING VENDOR'S SOLE COST AND EXPENSE. WING VENDOR IS RESPONSIBLE FOR CLEANING ITS ALLOTTED AREA, HOWEVER, WING VENDOR MAY NOT CLEAN UP AND BREAKDOWN THEIR AREA UNTIL THE EVENT IS OVER AT 5:00 P.M.
- WING VENDORS ARE RESPONSIBLE FOR THEIR OWN EQUIPMENT, TENT, TABLES, SIGNAGE, HEAT SOURCE,



SERVING TRAYS, NAPKINS AND ANY AND ALL OTHER NECESSITIES INCLUDING STAFF TO SERVE THE WINGS DURING THE ALLOCATED TIME. THERE WILL BE NO ELECTRICITY OR RUNNING WATER.

- EACH WING VENDOR WILL RECEIVE TWO FREE TICKETS FOR GENERAL ADMISSION TO THE EVENT. ANY ADDITIONAL MEMBERS OF THE WING VENDOR'S TEAM MUST PURCHASE A TICKET FOR GENERAL ADMISSION IN ORDER TO SAMPLE THE OTHER VENDOR'S FOOD AND BEVERAGES.
- WING VENDORS ARE NOT ALLOWED TO BRING BEER OR LIQUOR TO *Hoptoberfest*.
- WING VENDORS MUST BE REGISTERED FOR *Hoptoberfest* NO LATER THAN SEPTEMBER 15<sup>TH</sup> AND MUST BE REGISTERED (WITH FEES PAID) WITH NAUGATUCK VALLEY HEALTH DEPARTMENT NO LATER THAN SEPTEMBER 27<sup>th</sup>. ANY WING VENDOR REGISTERING AFTER SEPTEMBER 15<sup>th</sup> WILL NOT BE INCLUDED IN ANY PROMOTIONAL MATERIALS.
- WING VENDOR ACKNOWLEDGES AND AGREES TO PAY THE DERBY-SHELTON ROTARY CLUB THE SUM OF \$150.00 IF WING VENDOR FAILS TO PROVIDE NOTICE TO THE DERBY-SHELTON ROTARY CLUB OF WING VENDOR'S INABILITY TO PARTICIPATE IN THE EVENT AT LEAST 72 HOURS PRIOR TO THE EVENT AS REIMBURSEMENT TO THE DERBY-SHELTON ROTARY CLUB FOR LOST OPPORTUNITY AND MARKETING EXPENSES.
- **WING VENDOR IS SOLELY RESPONSIBLE FOR COMPLYING WITH ANY AND ALL VALLEY HEALTH DISTRICT RULES AND REGULATIONS AND SHALL HOLD THE CITY OF SHELTON AND THE DERBY-SHELTON ROTARY CLUB HARMLESS FROM ANY AND ALL DAMAGES OCCASIONED BY WING VENDOR'S FAILURE TO COMPLY WITH SAME.**
- **WING VENDOR MUST BE LICENSED AND INSURED AND PROVIDE PROOF OF SAME TO THE DERBY-SHELTON ROTARY CLUB PRIOR TO THE CONTEST.**
- WING VENDOR MAY NOT CHARGE A FEE FOR THE SERVICE OF THE WINGS NOR SELL ANY FOOD OR BEVERAGES. WING VENDORS MAY SELL MERCHANDISE.
- NO SMOKING IS ALLOWED IN VENDOR'S AREA.

#### **PRIZE**

The winner will be awarded a commemorative plaque and crowned

#### **"KING OF THE WING"**

Voting will be determined by a "People's Choice" vote.

Each attendee will be given one ticket to vote for their favorite wing.

Derby/Shelton Rotary Club, P.O. Box 224, Shelton, CT 06484

Telephone: 203-567-0252



## **WING VENDOR REGISTRATION FORM**

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone/Cell: \_\_\_\_\_ EMAIL: \_\_\_\_\_

I, the undersigned, acknowledge and agree that I have authority to act on behalf of the above business or entity. I, personally and on behalf of the business or entity, assume full and complete responsibility for all injuries and/or loss or damage to any person, property and personal equipment as a result of any of the actions, whether intentional or negligent, of the business or entity, myself or my employees, volunteers, staff or members, or as a result of participating in the above event and/or activities associated with this event. I further hereby completely release from liability and hold harmless the City of Shelton and the Derby-Shelton Rotary Club and all of their employees, members, staff, volunteers and any and all other personnel associated with this event from any and all damage or injury occasioned to myself, my business or entity and its employees, volunteers, staff or members or any attendee or invitee of the event caused by the actions, whether intentional or negligent, of the business or entity, myself, or my employees, volunteers, staff or members. I acknowledge and agree that I will comply with all of the Rules and Regulations as set forth above and/or further set forth by the City of Shelton, Derby-Shelton Rotary Club or its members, staff or volunteers.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED:

DERBY- SHELTON ROTARY CLUB

BY: \_\_\_\_\_