HOPTOBERFEST
FOOD VENDOR RULES

- ***Hoptoberfest*** TAKES PLACE ON OCTOBER 11, 2014 (OCTOBER 12th RAIN DATE) FROM 1:00 P.M. TO 5:00 P.M. AT THE SHELTON RIVERWALK LOCATED AT 100 CANAL STREET, SHELTON, CT.

- FOOD VENDORS WILL HAVE ACCESS TO THE EVENT AT 9:00 A.M**.** THE DAY OF THE EVENT TO BEGIN PREPARATION.

- FOOD VENDORS MUST OPERATE WITHIN A SPACE OF APPROXIMATELY 12'X 12' TO BE ASSIGNED BY THE DERBY-SHELTON ROTARY CLUB.

- FOOD VENDORS MUST PROVIDE ALL FOOD AND NON-ALCHOLIC BEVERAGES OF THE FOOD VENDOR'S CHOOSING AT FOOD VENDOR'S SOLE COST AND EXPENSE.

- IT IS ESTIMATED THAT 1,500 TICKETS WILL BE SOLD FOR THE EVENT AND FOOD VENDOR SHOULD BE PREPARED TO PROVIDE AN ADEQUATE AMOUNT OF FOOD FOR THE GUESTS. FOOD VENDORS MAY CONTACT THE DERBY-SHELTON ROTARY CLUB UP TO 72 HOURS PRIOR TO THE EVENT FOR AN UPDATE ON THE NUMBER OF TICKETS SOLD SO THAT FOOD VENDOR MAY PREPARE ACCORDINGLY.

- THE FOOD MAY BE PREPARED ON-SITE OR OFF-SITE PROVIDED THE FOOD VENDOR COMPLIES WITH THE VALLEY HEALTH DISTRICT RULES AND REGULATIONS (including hand washing station).

- FOOD VENDORS MAY SERVE THE FOOD OF THEIR CHOICE, HOWEVER FOOD VENDOR MUST LABEL FOOD ITEM AND PROVIDE THE ATTENDEES WITH ANY AND ALL APPLICABLE HEALTH WARNINGS AND COMPLY WITH ALL VALLEY HEALTH DISTRICT RULES AND REGULATIONS.

- FOOD VENDORS SHOULD DISPLAY A REASONABLE SIGN WITHIN THEIR ALLOTTED AREA WITH THEIR BUSINESS NAME.

- FOOD MUST BE READY TO SERVE AT 1:00 P.M. AND BE AVAILABLE UNTIL AT LEAST 5:00 P.M. FOOD VENDORS ARE RESPONSIBLE FOR CLEANING THEIR ALLOTED AREA, HOWEVER, MAY NOT CLEANUP AND BREAKDOWN THEIR AREA UNTIL AFTER THE EVENT IS OVER AT 5:00 P.M.

- FOOD VENDORS ARE RESPONSIBLE FOR THEIR OWN EQUIPMENT, TABLES, SIGNAGE, HEAT SOURCE, SERVING TRAYS, NAPKINS AND ANY AND ALL OTHER NECESSITIES INCLUDING STAFF TO SERVE THE FOOD DURING THE

ALLOCATED TIME. THE DERBY-SHELTON ROTARY CLUB WILL PROVIDE TENTING. THERE WILL BE NO ELECTRICITY OR RUNNING WATER.

- EACH FOOD VENDOR WILL RECEIVE TWO FREE TICKETS FOR GENERAL ADMISSION TO THE EVENT. ANY ADDITIONAL MEMBERS OF THE FOOD VENDOR'S TEAM MUST PURCHASE A TICKET FOR GENERAL ADMISSION IN ORDER TO SAMPLE THE OTHER VENDOR'S FOOD/BEVERAGES.

- FOOD VENDORS ARE NOT ALLOWED TO BRING BEER OR LIQUOR TO *Hoptoberfest*.

- FOOD VENDORS MUST BE REGISTERED FOR *Hoptoberfest* NO LATER THAN SEPTEMBER 15TH AND MUST BE REGISTERED (WITH FEES PAID) WITH NAUGATUCK VALLEY HEALTH DEPARTMENT NO LATER THAN SEPTEMBER 27th. ANY FOOD VENDOR REGISTERING AFTER SEPTEMBER 15th WILL NOT BE INCLUDED IN ANY PROMOTIONAL MATERIALS.

- FOOD VENDOR ACKNOWLEDGES AND AGREES TO PAY THE DERBY-SHELTON ROTARY CLUB THE SUM OF $150.00 IF FOOD VENDOR FAILS TO PROVIDE NOTICE TO THE DERBY-SHELTON ROTRARY CLUB OF FOOD VENDOR'S INABILITY TO PARTICIPATE IN THE EVENT AT LEAST 72 HOURS PRIOR TO THE EVENT AS REIMBURSEMENT TO THE DERBY-SHELTON ROTARY CLUB FOR LOST OPPORTUNITY AND MARKETING EXPENSES.

- **FOOD VENDOR IS SOLELY RESPONSIBLE FOR COMPLYING WITH ANY AND ALL VALLEY HEALTH DISTRICT RULES AND REGULATIONS AND SHALL HOLD THE DERBY-SHELTON ROTARY CLUB HARMLESS FROM ANY AND ALL DAMAGES OCCASSIONED BY VENDOR'S FAILURE TO COMPLY WITH SAME.**

- **FOOD VENDORS MUST BE LICENSED AND INSURED AND PROVIDE PROOF OF SAME TO THE DERBY-SHELTON ROTARY CLUB PRIOR TO THE CONTEST.**

- FOOD VENDORS MAY NOT CHARGE A FEE FOR THE SERVICE OF THE FOOD NOR SELL ANY ALCOHOLIC BEVERAGES. FOOD VENDORS MAY SELL MERCHANDISE**.**

- NO SMOKING IS ALLOWED IN VENDOR'S AREA.

On a Wing and a Beer

Hoptoberfest

Craft Beer Festival & Wing Contest

FOOD VENDOR REGISTRATION FORM

Name: _____

Business Name:

Address: _____

City: _____ State: _____ Zip: _____

Telephone/Cell: _____ EMAIL:_____

Type of food to be served:

Quantity:

I, the undersigned, acknowledge and agree that I have authority to act on behalf of the above business or entity. I, personally and on behalf of the business or entity, assume full and complete responsibility for all injuries and/or loss or damage to any person, property and personal equipment as a result of any of the actions, whether intentional or negligent, of the business or entity, myself or my employees, volunteers, staff or members, or as a result of participating in the above event and/or activities associated with this event. I further hereby completely release from liability and hold harmless the City of Shelton and the Derby-Shelton Rotary Club and all of their employees, members, staff, volunteers and any and all other personnel associated with this event from any and all damage or injury occasioned to myself, my business or entity and its employees, volunteers, staff or members or any attendee or invitee of the event caused by the actions, whether intentional or negligent, of the business or entity, myself, or my employees, volunteers, staff or members. I acknowledge and agree that I will comply with all of the Rules and Regulations as set forth above and/or further set forth by the City of Shelton, Derby-Shelton Rotary Club or its members, staff or volunteers.

Signed: _____ Date: _____

APPROVED:
DERBY- SHELTON ROTARY CLUB

_____
BY:

Derby/Shelton Rotary Club P.O. Box 224, Shelton, CT 06484
203-567-0252